

Public Document Pack



PETERBOROUGH CITY COUNCIL SUMMONS TO A MEETING

You are hereby summonsed to attend a meeting of the Peterborough City Council, which will be held in the Council Chamber, Town Hall, Peterborough on

MEETINGDATE at MeetingTime

AGENDA

Page No.

A handwritten signature in black ink that reads "Gillian Beasley". The signature is written in a cursive style with a large, looped 'G' and 'B'.

Chief Executive

Deadline(pubagenda)
Town Hall
Bridge Street
Peterborough



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact CommitteeOfficerName on CommitteeTel.

Emergency Evacuation Procedure – Outside Normal Office Hours

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.

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Agenda Annex

Annual Council Monday, 16 May, 2011

Summary of Supporting Information

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Declaration of count totals

Referendum on the voting system for UK Parliamentary elections, 5 May 2011

As the Counting Officer appointed for the City of Peterborough at the referendum held on 5 May 2011 under the Parliamentary Voting System and Constituencies Act 2011, I hereby give notice that I have certified the following to the Chief Counting Officer:

The total number of ballot papers counted was		49096
The number of votes cast in favour of YES was		15534
The number of votes cast in favour of NO was		32878
The number of ballot papers rejected was as follows:		
a	No official mark	
b	Voting for both answers to the question asked	16
c	Writing or mark by which the voter could be identified	3
d	Unmarked or void for uncertainty	665
Total rejected		684

Signed: *Gillian Beasley*.....

Name: Gillian Beasley

Counting Officer

Dated: 6 May 2011

POLITICAL MAKE-UP

<u>CONSERVATIVE</u>			
ALLEN Sue	DOBBS Ray	LEE MATTHEW	SEATON David
ARCULUS NICK	ELSEY Gavin	NADEEM Mohammed	SERLUCA Lucia
BENTON Frances	FITZGERALD Wayne	NASH Pat	SIMONS George
BURTON Colin	FLETCHER Michael	NAWAZ Gul	STOKES June
CASEY Graham	GOODWIN Janet	NORTH Nigel	THACKER Paula
CERESTE Marco	HARPER Chris	OVER David	TODD Marion
DALTON Matthew	HILLER Peter	PEACH John	WALSH Irene
DALTON Samantha	HOLDICH John	RUSH Brian	WINSLADE Pam
DAY David	KRELING Pam	SANDERS David	
DAY Sue	LAMB Diane	SCOTT Sheila	

¹PETERBOROUGH INDEPENDENT FORUM	LIBERAL DEMOCRAT	LABOUR	ENGLISH DEMOCRATS
ASH Chris (Liberal)	FOWER Darren	KHAN Nazim	GOLDSPINK Stephen
FOX John (Independent)	SANDFORD Nick	JAMIL Mohammed	
FOX Judy (Independent)	SHAHEED Asif	MARTIN Stuart	
HARRINGTON David (Independent)		² MURPHY Ed	
LANE Stephen (Independent)		SHABBIR Nabil	
MINERS Adrian (Liberal)		SHEARMAN John	
SALTMARSH Bella (Liberal)			
SHARP Keith (Independent)			
SWIFT Charles (Independent)			

¹breakdown: 6 Independent,
3 Liberal

² Labour and Co-operative Party

PETERBOROUGH CITY COUNCIL
GROUP OFFICERS 2011/2012

CONSERVATIVE GROUP

Group Leader	Councillor Marco Cereste
Deputy Group Leader	Councillor Matthew Lee
Group Secretary	Councillor Mrs Pam Kreling
Treasurer	Councillor Brian Rush
Chief Whip	Councillor Nigel North
Press Officer	Councillor Wayne Fitzgerald

PETERBOROUGH INDEPENDENT FORUM

Group Leader	Councillor Keith Sharp
Deputy Group Leader	Councillor John Fox
Group Secretary	Councillor Bella Saltmarsh
Press Officer	Councillor John Fox

LABOUR GROUP

Group Leader	Councillor Nazim Khan
Deputy Group Leader	Councillor Ed Murphy
Group Secretary	Councillor John Shearman
Group Chairman	Councillor Mohammed Jamil

LIBERAL DEMOCRAT GROUP

Group Leader	Councillor Nick Sandford
Deputy Group Leader	Councillor Asif Shaheed
Group Secretary	Councillor Darren Fower

Councillor Goldspink is the only remaining Member of the English Democrat Party and as such is not treated as a political group.

**Proposed Resolution to be moved at Council
(Annual Appointments and the Scheme of Delegations)**

The Leader will move the following:

1. The Council notes the Leader's appointment of Cabinet members and their portfolios as follows:-

Councillor Cereste	Leader of the Council and Cabinet Member for Growth, Strategic Planning, Economic Development and Business Engagement
Councillor Lee	Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning
Councillor Hiller	Cabinet Member for Housing, Neighbourhoods & Planning
Councillor Holdich	Cabinet Member for Education, Skills and University
Councillor Fitzgerald	Cabinet Member for Adult Social Care
Councillor Scott	Cabinet Member for Children's Services
Councillor Seaton	Cabinet Member for Resources
Councillor S Dalton	Cabinet Member for Environment Capital
Councillor Walsh	Cabinet Member for Community Cohesion and Safety
Councillor M Dalton	Cabinet Member for Communications

Cabinet Advisor:

Councillor Goodwin	Cabinet Advisor (Business Engagement, Tourism and International Links)
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2. That the Leader's Scheme of Delegations to Cabinet Members at Appendix D be noted;
3. That the Committee structure as set out at paragraph 3.1 of page 44 of the report and the new programme of meetings for 2011/12 as attached to the order paper at Appendix E be approved;
4. That the Terms of Reference for the Committees and Commissions as referred to in the order paper at Appendix F be approved;
5. That the allocation of seats to political groups as attached to the order paper at Appendix G be approved;
6. That the Chairmen and Vice-Chairmen of the Committees and Chairmen of the Neighbourhood Committees and the Committee Memberships for 2011/12 and co opted members be approved as set out in the order paper at Appendix H; and
7. That consequential updating of the Constitution arising from the above is delegated to the Solicitor to the Council.

Section 3 – Executive Functions

Introduction

Executive Functions consist of:-

- (a) Functions which the executive must in law exercise;
- (b) Functions which are not listed in Schedule 1 of the Local Authorities (Functions & Responsibilities) (England) Regulations 2000 as amended; and
- (c) 'local choice' functions listed at Schedule 2 of those Regulations, where the Council has decided that they shall be exercised by the Executive.

All Executive functions are delegated to the Leader who may then delegate further to the Cabinet, Committees of the Cabinet, Cabinet Members and officers. The Leader retains responsibility for the functions so delegated and may exercise those functions in person regardless of the further delegation.

Cabinet Members are not authorised to further delegate their functions (unless provided within this Delegation Document) on to officers without the Leader's consent.

Where any delegation under this part of the Constitution refers to specific legislation or regulations, it includes a reference to that legislation or those regulations as re-enacted, consolidated, modified or amended.

3.1 General provisions, including requirements to record decisions

- 3.1.1 The recording and publishing of decisions will be carried out by the Solicitor to the Council or a member of his/her staff acting on behalf of the Chief Executive "the Proper Officer"). The Council's procedural rules require all Cabinet and Cabinet Member Decisions and officers' key decisions to be published within 2 working days. They will all be available for scrutiny, and also for potential call-in unless the decision has been ruled urgent in accordance with Part 4 of this Constitution.
- 3.1.2 A Cabinet Member will usually exercise delegated authority through an appropriate officer. It is then the officer's responsibility to notify the Proper Officer promptly of the options considered and the reason for the decision. This notice will include mention of the nature of any disagreement between the officer and the Cabinet Member.
- 3.1.3 However, in exceptional cases when a Cabinet Member exercises delegated authority otherwise than through an officer, or overrides specific officer advice, then it is the Cabinet Member's responsibility to submit prompt written notice of his/her decision, together with any options considered and the reason for the decision, to the Proper Officer. He/she must also notify the relevant lead officer.

- 3.1.4 When any officer, excluding the Chief Executive, exercises delegated authority then he/she must refer all Key Decisions to Cabinet Members. The lead officer is responsible for notifying the Proper Officer of the Cabinet Member's decision. Other (non-key) officer decisions taken in accordance with the following Executive delegations should be recorded by the officer on file. The Cabinet Member should be briefed as soon as possible about decisions made. In the event of a Cabinet Member over-ruling an Officer's preferred decision, this becomes the Member's decision and must be recorded by him/her in accordance with the paragraph above.

The Chief Executive may take key decisions on behalf of the Authority. When exercising this authority, the Chief Executive is responsible for notifying the Proper Officer of the decision proposed for inclusion on the Forward Plan and publication in accordance with the Council's procedure rules. The relevant Cabinet Member should be briefed before any key decision is made.

- 3.1.5 Officers shall exercise their delegations subject to the following constraints:
- (a) They shall give notice to the Leader, via the Proper Officer, of all forthcoming Key Decisions, so that they can be logged on the Forward Plan;
 - (b) With the exception of the Chief Executive, they shall refer such key decisions to the relevant Cabinet Member for determination;
 - (c) They shall consult the appropriate Cabinet Member about all decisions likely to give rise to media attention or complaints from the public, and all decisions favouring any political party or area of Peterborough;
 - (d) They shall exercise sensitivity in ensuring that, prior to making a non-key decision, they consult the relevant Cabinet Member where the decision may give rise to political or other concerns. The subsequent decision will be the officer's in consultation with the Member, and shall be recorded by the officer except where the Cabinet Member overrules, when this will be recorded and published as the Cabinet Member's decision;
 - (e) Officers shall notify the Proper Officer of decisions made;
 - (f) The Leader or any Cabinet Member may set financial thresholds for decisions by officers, above which they must consult or seek agreement of the Cabinet Member.

3.2 Functions of the Cabinet

- 3.2.1 To take collective responsibility for the delivery of all strategic Executive functions within the Council's Major Policy and Budget Framework and lead the Council's overall improvement programmes to deliver excellent services.
- 3.2.2 To promote the Council's role as community leader, giving a 'voice' to the community in its external relations at local, regional and international level, and fostering good working relationships with the Council's partner organisations, Parish Councils and the relevant authorities for Police, Fire, Probation and Magistrates' Courts Services.
- 3.2.3 To take a leading role in promoting the economic, environmental and social well-being of the area.
- 3.2.4 To promote the Council's corporate and key strategies and Peterborough's Community Strategy and approve strategies and cross-cutting programmes not included within the Council's major policy and budget framework.
- 3.2.5 To review and recommend to Council changes to the Council's Constitution, protocols and procedure rules.
- 3.2.6 To lead the delivery of Business Transformation within the Council.
- 3.2.7 To be responsible for the Council's overall budget and determine action required to ensure that the overall budget remains within the total cash limit.
- 3.2.8 To determine any conflicts of opinion or decision which may arise between two or more Cabinet Members exercising delegated executive functions.
- 3.2.9 To commission reviews by and determine any changes of policy proposed by the Scrutiny Committees and Commissions making recommendations to Council about proposed changes to the Council's major policy and budget framework.
- 3.2.10 To determine responses to (and/or make recommendation to the Council, as appropriate) reports from the Monitoring Officer, external inspections and the Local Government Ombudsman.
- 3.2.11 To scrutinise auditors' reports and letters, to consider reports from the Council's external auditor and internal auditor, where appropriate, and determine appropriate responses.

3.3 Individual Cabinet members

- 3.3.1 The Leader has allocated a “portfolio” to each Cabinet Member and delegated to each “Portfolio Holder” responsibility for the discharge of functions set out below.
- 3.3.2 All Cabinet Members have the following delegations in relation to their portfolios and the service areas for which they are responsible, as set out in the table below.
- 3.3.3 To exercise the Executive powers and duties of the Council for strategic development, policy direction, partnership working, key decisions, programme and performance management, in accordance with the Council’s procedure rules, for their portfolio areas
- 3.3.4 To request the relevant Scrutiny Committee and/or Commission to review changes to policy and strategy within these service areas.
- 3.3.5 To be responsible for budget planning, monitoring and expenditure/savings over £500,000 in these service areas with Executive Directors and the Executive Director-Strategic Resources, ensuring that it remains within the cash limit, reporting any issues which cannot be resolved within the service budget to the Leader of the Council.
- 3.3.6 To act as the Council’s lead spokesperson, representative on strategic bodies and Member Champion for these service areas and to respond to relevant consultations by Central Government and other agencies.
- 3.3.7 To make decisions on actions relating to contracts including:
 - (a) Awarding, assigning and terminating contracts over £500k;
 - (b) Waiving or granting exemptions to Contract Regulations where contracts are over £500k

Lead Cabinet Member	Portfolio
<p>3.4 Leader and Cabinet Member for Growth, Strategic Planning, Economic Development and Business Engagement</p>	<ul style="list-style-type: none"> a) Determination of the Council's scheme of delegation of Executive functions, and any financial thresholds within it above which the potential decision-maker must refer the matter up for determination (eg from officer to member, and from Cabinet Member to Cabinet). b) Appoint Cabinet Members, determine their remits and monitor their performance, and Chair Cabinet meetings. c) Determine and ensure the publication of the Forward Plan of key executive decisions. d) Lead in providing political leadership for the Council, and develop and implement the Administration's policy programme. e) Co-ordinate the Council's overall strategic direction, programme and performance management. f) Advise relevant Executive Director or Chief Executive about the filling of vacancies on the establishment via an external advertisement between Scale 9 and Head of Service level. g) Portfolio areas: <ul style="list-style-type: none"> a) Strategic Planning Authority including minerals and waste (this applies to policy formulation and development) b) Strategic Housing c) Affordable Housing d) The City Council's Economic Development and Regeneration e) Infrastructure development, Strategic Transport and Local Transport Plan f) The City Council's Growth Strategy g) Senior Management Arrangements h) Attend regional and sub-regional partnership meetings across a range of Council activities and represent the Council on the major Peterborough based strategic partnerships and provide regular update to Cabinet on

Lead Cabinet Member	Portfolio
	<p>the effectiveness of these partnership arrangements.</p> <ul style="list-style-type: none"> i) Determine disputed appointments to external organisations and review the list of organisations to which appointments are made in accordance with Part 4 of the Council's Delegations Document. j) Responsibility for Emergency Planning and resilience issues. k) Lead member for attracting national, regional and European funding to aid economic prosperity and regeneration into the City. l) Lead member for business engagement and development m) Tourism. n) City Centre Management (including CCTV, fairs and markets). o) Council representative at national, regional and local forums to promote the city as a centre for business growth. p) International links.
<p>Cabinet Advisor – (Business Engagement, Tourism and International Links)</p>	<p>Advice and support to the Leader as Lead member for business engagement and development in the following areas of his portfolio:</p> <ul style="list-style-type: none"> a) Ambassadorial role to attract business development & inward investment. b) Champion creation of jobs & small business incubation. c) Encourage & support entrepreneurship, enterprise & innovation in the city. d) Tourism. e) City Centre management (including CCTV, fairs and markets). f) Council representative at national, regional and local forum to promote the City as centre for business growth. g) International Links.

Lead Cabinet Member	Portfolio
<p>3.5 Deputy Leader & Cabinet Member for Culture, Recreation & Strategic Commissioning</p>	<ul style="list-style-type: none"> a) Deputising for the Leader in his / her absence, or at his /her instruction, in relation to all of the functions which are the leader's responsibility (except the allocation of delegated functions). b) Responsibility for the Council's functions in relation to Peterborough Museum, advised by a panel comprising councillors and people nominated by Peterborough Natural History, Scientific & Archaeological Society, working with, and overseeing the work of Peterborough Culture & Leisure Trust Ltd. c) Culture and Recreation (including sports and leisure). d) Libraries and Archives. e) Arts and Museums. f) Overseeing the work of Peterborough Culture and Leisure Trust Ltd (for items a to e). g) Cemeteries and Crematoria. h) Strategic waste management, including refuse collection, recycling and disposal. i) Street cleaning, public conveniences and graffiti. j) Building and grounds maintenance. k) Maintenance of green and open spaces. l) Strategic commissioning and outsourced contracts. m) Registrar and Coroner's Service.
<p>3.6 Cabinet Member for Education, Skills & University</p>	<ul style="list-style-type: none"> a) Functions, powers and duties for which the Council is responsible as the Local Education Authority. b) School improvement, property maintenance and asset management (excluding disposal). c) Standing Advisory Committee on Religious Education, School Organisation Committee and Inspection Advisory Group (including appointment of Councillors, following consultation with political groups, with any disputes to be resolved by Council).

Lead Cabinet Member	Portfolio
	<p>d) Higher Education/University Provision.</p> <p>e) Functions of planning and commissioning in relation to the statutory responsibilities for Learning and Skills for 16-19 year olds and for 16-25 year old learners with learning difficulties or disabilities.</p> <p>f) Appointment of Council representatives to school governing bodies in accordance with agreed democratic arrangements and consultation with recognised Political Group Secretaries where the number of nominations exceeds the vacancies.</p>
<p>3.7 Cabinet Member for Children's Services</p>	<p>a) Social care services for children, including all matters specifically provided by the Local Authorities (Social Services) Act 1970, personal social services and care in the community, together with the responsibilities under associated and ancillary legislation.</p> <p>b) Responsibility for Councils functions under section 7 (4) and (5) of the NHS and Local Authorities Partnership Bodies Regulations 2000 in relation to joint commissioning and pooled funding in relation to social care for children.</p> <p>c) Lead on development and ongoing management of the Children's Trust</p> <p>d) Youth Services, community education and careers services.</p> <p>e) Youth offending services.</p> <p>f) Children's Play Service.</p>
<p>3.8 Cabinet Member for Housing Neighbourhoods & Planning</p>	<p>a) Planning (Development Control), Highways and Transport, including car parking.</p> <p>b) Building Act 1984.</p> <p>c) Environmental protection and trading standards including functions undertaken as the Weights and Measures authority.</p> <p>d) Landscape management and grounds maintenance (this applies to policy, administration and service standards).</p>

Lead Cabinet Member	Portfolio
	<ul style="list-style-type: none"> e) Homelessness and housing options. f) Special Government directed Housing Schemes. g) Traveller sites. h) Supporting People. i) Flood risk management and planning. j) Approve Food Law Enforcement & Health & Safety Law Enforcement Plan (Council 14 October 2009). k) Close liaison with: <ul style="list-style-type: none"> (i) Planning & Environmental Protection Committee; (ii) Licensing Committee; (iii) Scrutiny Committee; <p>to review changes to policy & strategy within these service areas.</p>
<p>3.9 Cabinet Member for Resources</p>	<ul style="list-style-type: none"> a) Strategic Resources and Corporate Management (excluding Human Resources). b) Financial Strategy and Resources Planning. c) Annual Budget preparation. d) Annual Accounts. e) Audit Arrangements. f) Capital Programme. g) Investment, Borrowing, Leasing and Treasury Management. h) Funding for individuals, voluntary and not-for-profit organisations/individuals. i) Council Tax and Benefits Administration. j) Procurement. k) Asset Management and property services - Any property transactions over £250,000 will be taken in consultation with the Leader of the Council.

Lead Cabinet Member	Portfolio
	<ul style="list-style-type: none"> l) Insurance. m) Discretionary Rate Relief. n) Business Transformation. o) Single Delivery Plan/Green Shoots. p) Customer Focus. q) Information Communication Technology and E-Government. r) Write off debts in excess of £10,000 deemed to be irrecoverable. s) Monitor Council's overall budgetary position and: <ul style="list-style-type: none"> (i) discuss, negotiate where necessary and help problem solve any issues concerning budgets for particular service areas with the Cabinet Member responsible for that budget; (ii) through regular budget scrutiny, anticipate future pressures; (iii) make recommendations for Cabinet to determine in respect of all budgetary control issues; (iv) keep the Cabinet advised of budget deficits or surpluses; (v) determine applications for supplementary estimates, virements or allocation of the corporate contingency, within the limits set by Council for determination by the Executive. t) Responsible for all the services included in the Manor Drive procurement process (to be confirmed following award of contract). u) Legal services and governance.
<p>3.10 Cabinet member for Adult Social Care</p>	<ul style="list-style-type: none"> a) Adult social care responsibilities (overseeing the work of NHS Peterborough). b) The Council's financial contribution NHS Peterborough for Adult Social Care Services. c) Public Health.

Lead Cabinet Member	Portfolio
	<p>d) Health improvement and all health-related issues.</p> <p>e) Responsibility for all adult social care functions of the Council, including all matters specifically provided by the Local Authorities (Social Services) Act 1970, personal social services and care in the community, together with the responsibilities under associated and ancillary legislation.</p> <p>f) Responsibility for the Council's functions under section 7(4) and (5) of the NHS and Local Authorities Partnership Bodies Regulations 2000 in relation to joint commissioning and pooled funding under The Health Act 1999, including acting as a member of key bodies, and agreeing social services related partnership matters.</p> <p>g) Council's lead spokesperson, representative on strategic bodies for Adult Social Care (Including the GPP Health & Well being Partnership Board, NHS Peterborough Board and Governance Group, Cambridgeshire Community Services Board) and Member Champion for these service areas.</p>
<p>3.11 Cabinet Member for Environment Capital</p>	<p>a) Responsibility for leading & developing the Council's aspirations to become Environment Capital by:</p> <p>(i) overseeing policy alignment across service areas to promote environmental considerations.</p> <p>(ii) establishing positive work relationships with environmentally themed organisations and driving the Sustainable Community Strategy objective, of creating the country's Environment Capital.</p> <p>(iii) promoting nationally, regionally and locally the City's Environmental aspiration in the media by developing a coherent public relations strategy.</p>
<p>3.12 Cabinet Member for Community Cohesion and Safety</p>	<p>a) Community Cohesion.</p> <p>b) Community Safety.</p> <p>c) Drugs prevention.</p> <p>d) Human Resources Strategy, employee budgets and Trade Union Resources (consulting Employment</p>

Lead Cabinet Member	Portfolio
	<p>Committee, where appropriate).</p> <p>e) Health and Safety.</p> <p>f) Lead the Council's engagement with the Greater Peterborough Partnership.</p>
<p>3.13 Cabinet Member for Communications</p>	<p>a) Responsibility for leading and developing the Council's internal and external communications and marketing strategy by:-</p> <p>(i) Leading the development of an external communications strategy for the Council.</p> <p>(ii) Leading the development of an internal communications strategy for the Council.</p> <p>(iii) Establishing positive working relationships with media organisations locally and nationally.</p> <p>(iv) Leading the development of targeted marketing campaigns aligned with the objectives of the Council.</p> <p>(v) Enhancing the reputation of the Council locally and nationally.</p> <p>(vi) Leading the work with Opportunity Peterborough and other stakeholders in marketing and promoting the city.</p>

Names of the Cabinet Members

Name	Address	Ward
Councillor Cereste Leader of the Council and Cabinet Member for Growth, Strategic Planning, Economic Development and Business Engagement	18 Ivatt Way, Westwood, Peterborough, PE3 7PG	Stanground Central
Councillor Lee Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning	c/o Members' Services, Room 129, Town Hall, Peterborough, PE1 1HG	Fletton
Councillor Hiller Cabinet Member for Housing, Neighbourhoods and Planning	28 West End Road, Maxey, Peterborough, PE6 9EJ	Northborough
Councillor Holdich Cabinet Member for Education, Skills and University	1 Rectory Lane, Glington, Peterborough, PE6 7LR	Glington and Wittering
Councillor Fitzgerald Cabinet Member for Adult Social Care	27 Gretton Close Peterborough, PE2 7WD	Bretton North
Councillor Scott Cabinet Member for Children's Services	6 Nansicles Road, Peterborough, PE2 7AS	Orton with Hampton
Councillor Seaton Cabinet Member for Resources	340 Horseshoe Way, Hampton Vale, Peterborough, PE7 8LG	Orton with Hampton
Councillor Sam Dalton Cabinet Member for Environment Capital	c/o Members' Services, Town Hall, Peterborough, PE1 1HG	West Ward
Councillor Walsh Cabinet Member for Community Cohesion and Safety	21 Lawson Avenue, Stanground Peterborough, PE2 8PL	Stanground Central
Councillor Matthew Dalton Cabinet Member for Communications	c/o Members' Services, Town Hall, Peterborough, PE1 1HG	West Ward
Councillor Janet Goodwin Cabinet Advisor (Business Engagement, Tourism and International Links)	30 Chandlers, Orton Brimbles, Peterborough, PE2 5EQ	Orton Longueville

Council Meeting Dates June 2011 – May 2012

Revised Calendar of Meetings attached. Proposed changes as follows:

NAME OF MEETING	PREVIOUSLY:	PROPOSED DATE :
Scrutiny Commission for Rural Communities	16 January 2012	9 January 2012

NB. Licensing Committee: all dates amended in order to accommodate a request for 7 p.m. start.

Council Meeting Dates June 2012 – May 2013 'DRAFT'

Revised Calendar of Meetings attached. Proposed changes as follows taking into account the Queen's Diamond Jubilee celebrations:

NAME OF MEETING	PREVIOUSLY:	PROPOSED DATE :
Sustainable Growth Scrutiny Committee	5 June 2012	6 June 2012
Audit Committee	4 June 2012	7 June 2012
Planning & Environmental Protection Committee	5 June 2012	12 June 2012
Central & North Neighbourhood Committee	4 June 2012	2 July 2012

**DRAFT PETERBOROUGH CITY COUNCIL MEETING DATES
JUNE 2011 - MAY 2012**

MEETING	TIME												
		JUNE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
COUNCIL (Wednesday)	7pm		13			12		7		22		18	
Annual Council (Monday)	6.30pm												14
Cabinet (Monday)	10am	13			12		7	12		6	26		
Scrutiny Panels													
Rural Commission (Monday)	7pm	20	18		19		21		9		19		
Health Commission (Tuesday)	7pm	14	19		13		15		17		13		
Sustainable Growth (Tuesday)	7pm	7	12		6		8		10		6		
Creating Opportunities & Tackling Inequalities (Mon)	7pm	13	11		12		14		16		12		
Environment Capital (Thursday)	7pm	9	14		8		3		19		22		
Strong & Supportive Communities (Wednesday)	7pm	15	20		14		9		18		7		
Scrutiny of the Budget	7pm								5				
REGULATORY COMMITTEES													
Audit Committee (Monday)	7pm	6 + 27			5 + 26		7			6	26		
Planning & Env. Protection (PEP) (Tuesday)	1.30pm	7	5		6	11	8	6	10	7	6	10	
<i>PEP provisional dates (Tuesday)</i>		21	26		20	25	22	20	24	21	20	24	
Standards Committee & <i>provisional dates</i> (Wed)	7pm	8	6		7	5	2 & 30		11	8	14	11	
Licensing & Licensing Act 2003 Committee (Thurs)	7pm	23	21		22	20	17	15	19	16	15	19	
Employment Committee (Thursday)	3pm	16			15		24		26		29		
NEIGHBOURHOOD COMMITTEES													
Central and North	7pm	16			20			19			5		
Dogsthorpe, East and Park	7pm	1				4			23		28		
Rural North	7pm		7		28			15			1		
Peterborough North Area Committee	7.30pm	22			15				24		20		
Peterborough West	7pm	2			1				12		27		
Fletton, Stanground and Woodston	7pm	28			21			14		29			
Ortons with Hampton	7pm	21			27			13			8		
OTHER BODIES													
Parish Council Liaison (Wednesday)	6.30pm	29				26	30		11				
Police Authority	3pm	29				3		20		10	22		
Combined Fire Authority	Various	23	6		22	13 & 20		1	11 & 26	16	28		
All Party Policy	6pm	30	28		29	27	24		26	23	29		31
Corporate Parenting Group	6.30pm	8	6		7		23		25		21		
Children's Trust Partnership Board	Various	27			29		14						
Safer Peterborough Partnership	3pm - 5pm	29	27	31	28	26	30	21	25	29	28	25	30

**DRAFT PETERBOROUGH CITY COUNCIL MEETING DATES
JUNE 2011 - MAY 2012**

CONFERENCES													
Conservative Party, Manchester						2nd - 5th							
English Democrats <i>not yet announced</i>													
Labour Party Annual Conference, Liverpool					25-29								
Liberal Democrats, Birmingham					17-21								
Local Government Association, Birmingham		28-30											

Bank Holidays 2011 - 2012

29 August 2011 - Summer Bank Holiday
 26 December 2011 - Christmas Day
 27 December 2011 - Boxing Day
 2 January 2012 - New Year's Day
 6 April 2012 - Good Friday
 9 April 2012 - Easter Monday
 7 May 2012 - Early May Bank Holiday
 4 June 2012 - Spring Bank Holiday
 5 June 2012 - Queen's Diamond Jubilee Bank Holiday

Summer 2011

Opens Wednesday 27 April
 Half Term 30 May - 3 June
 Closes Thursday 21 July

Autumn Term 2011

Opens Wednesday 7 September
 Half Term 24 - 28 October
 Closes Friday 16 December

Spring 2012

Opens Wednesday 4 January
 Half Term 13 - 17 February
 Closes Friday 30 March

Summer Term 2012

Opens Tuesday 17 April
 Half Term 4 - 8 June
 Closes Friday 20 July

NB: dates in italics are additional, provisional dates for any urgent business and may be cancelled

**DRAFT PETERBOROUGH CITY COUNCIL MEETING DATES
JUNE 2012 - MAY 2013**

MEETING	TIME												
		JUNE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
COUNCIL (Wednesday)	7pm		11			10		5		20		17	
Annual Council (Monday)	6.30pm												12
Cabinet (Monday)	10am	11			10		5	10		4	25		
Scrutiny Panels													
Rural Commission (Monday)	7pm	18	16		17		19		14		18		
Health Commission (Tuesday)	7pm	12	17		11		13		15		12		
Sustainable Growth (Tuesday)	7pm	6	10		4		6		8		5		
Creating Opportunities & Tackling Inequalities (Mon)	7pm	11	9		10		12		7		11		
Environment Capital (Thursday)	7pm	7	12		6		8		17		21		
Strong & Supportive Communities (Wednesday)	7pm	13	18		12		7		16		6		
Scrutiny of the Budget	7pm								9				
REGULATORY COMMITTEES													
Audit Committee (Monday)	7pm	7 + 25			3 + 24		5			4	25		
Planning & Env. Protection (PEP) (Tuesday)	1.30pm	12	3		4	9	6	4	8	5	5	9	
<i>PEP provisional dates (Tuesday)</i>		19	24		18	23	20	18	22	19	19	23	
Standards Committee & <i>provisional dates</i> (Wed)	7pm	6	4		5	3	7 + 28		9	6	13	10	
Licensing & Licensing Act 2003 Committee (Thurs)	7pm	21	19		20	18	15	13	17	14	14	18	
Employment Committee (Thursday)	3pm	14			13		22		24		28		
NEIGHBOURHOOD COMMITTEES													
Central and North	7pm		2		13			10			4		
Dogsthorpe, East and Park	7pm	14			18			11			5		
Rural North	7pm	19			19			12			7		
Peterborough North Area Committee	7.30pm	20			24			17			19		
Peterborough West	7pm	25			25			18			20		
Fletton, Stanground and Woodston	7pm	26			26			19			21		
Ortons with Hampton	7pm	27			27			20			25		
OTHER BODIES													
Parish Council Liaison (Wednesday)	6.30pm												
Police Authority	3pm												
Combined Fire Authority	Various												
All Party Policy	6pm	28	26		27	25	29		31	28	28		30
Corporate Parenting Group	6.30pm	6	4		5		21		23		20		
Children's Trust Partnership Board	Various												
Safer Peterborough Partnership	3pm - 5pm												

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**DRAFT PETERBOROUGH CITY COUNCIL MEETING DATES
JUNE 2012 - MAY 2013**

CONFERENCES													
Conservative Party													
English Democrats													
Labour Party Annual Conference													
Liberal Democrats													
Local Government Association													

Bank Holidays 2012 - 2013
 27 August 2012 - Summer Bank Holiday
 25 December 2012 - Christmas Day
 26 December 2012 - Boxing Day
 1 January 2013 - New Year's Day
 Good Friday
 Easter Monday
 Early May Bank Holiday
 Spring Bank Holiday

Summer 2012

Spring 2013

NB: dates in italics are additional, provisional dates for any urgent business and may be cancelled

Autumn Term 2012

Summer Term 2013

Term of Reference and Scheme of Delegations

The existing terms of reference of the Council's committees and existing delegations to officers remains unchanged subject to the proposals below:

1. Neighbourhood Committees

Please see below the proposed Terms of Reference and Delegated Functions for Neighbourhood Committees as endorsed by Cabinet on 21 March 2011. Upon agreement by Council the Constitution will be updated accordingly:

Terms of Reference:

- (i) Neighbourhood Committees are established in Peterborough in accordance with the provisions set out in Local Government Act 2000
- (ii) Neighbourhood Committees will require the proactive support of all elected Councillors, officers, and partner organisations to ensure their full and positive success

Neighbourhood Committees should:

- (iii) Make decisions within the remit of their terms of reference and their formally delegated responsibilities, or make recommendations to the Executive as appropriate on issues which affect the area
- (iv) Be the committee where members of the Neighbourhood Committee and members of the community can discuss issues of concern or interest, including those that are not the direct responsibility of the Council as well as those that are
- (v) Set the standards for services to meet local needs which are outside the immediate responsibility or budget of the Neighbourhood Committee, and seek agreement for any changes from the Executive
- (vi) Be the primary focus for public involvement and consultation within the area, working closely with other public, private and voluntary agencies, and advising and/or making recommendations that arise to the Executive as appropriate on issues which affect the area
- (vii) Develop community action plans, and monitor their implementation, to ensure the promotion of economic, environmental, cultural and social wellbeing of the area, that service delivery improvements are made and that better outcomes are achieved
- (viii) Carry out any non-Executive functions delegated by the council, and any Executive functions delegated by the Leader, in accordance with the Scheme of Delegations set out in Part 3 sections 1 and 3 of the Constitution
- (ix) Be directly responsible for any delegated funding identified by the Council and invest that money in ways that support the priorities identified through the community planning process

contd...

Delegated Functions (to be kept under review, with a view to expanding the delegations from the start of the Municipal Year commencing May 2012):

- (i) The Leader retains responsibility for functions delegated and may exercise those functions in person, regardless of further delegation. Further, the Neighbourhood Committees must act with due regard to all other Council policies and procedures
- (ii) To promote the Council's role as a community leader in its area, giving a meaningful voice to the community and fostering good and productive working relationships with the Council's partner organisations, including Parish Councils, Police, Fire, Probation, criminal justice agencies, health and social care agencies, education agencies, young peoples' services, community associations, residents associations and voluntary sector agencies
- (iii) To take a leading role in promoting the economic, environmental, cultural and social wellbeing of the area, and develop community action plans to achieve this that improve service delivery and achieve better outcomes
- (iv) To set the standards for all former City Services operations now contracted to Enterprise to ensure effective delivery of all services, including making decisions on the maximum amount of any delegated budgets allowable within the terms of the contract to be deployed on local priorities (*to be confirmed subject to details of the contract*)
- (v) To agree the annual programme of works contained within the Highways Capital Programme for 2012/13 onwards
- (vi) To act as consultees on all major or significant Executive and Council proposals that affect the area, including those affecting both capital and revenue spend
- (vii) To act as consultees in respect of Major Planning applications relevant to the area, and report views to the relevant Committee
- (viii) To carry out any actions that the Executive authorises in addition to those set out above, until such time as that authorisation is revoked

2. Licensing Committee

The Terms of Reference for the Licensing Committee will be amended accordingly to include all functions from the Licensing Act 2003 Committee.

3. Scrutiny Committees and Commissions

Function of Scrutiny Committees (not Commissions) to be amended to allow them:

"To review and scrutinise the delivery of the Sustainable Community Strategy priority within the appropriate programme of the Single Delivery Plan to be confirmed at the first round of Scrutiny Meetings in June 2011, after which these terms of reference will be updated by the Monitoring Officer in accordance with her delegation to amend the Constitution. This will include reviewing and scrutinising the performance of other public bodies in their activities and performance in the delivery of Local Area Agreement targets."

**Allocation of Seats to Political Groups
16 May, 2011**

Introduction

In the original set of Council papers at Agenda Item No.9, paragraph 5.4, it was identified that further information would be submitted regarding the allocation of seats on committees to the respective political groups. The results of the recent elections have now been taken in determining those seat allocations and they are shown below:

Overall Situation

Party	Cons	PIF	Lab	Lib Dem	English Democrats	Total
No Elected	38	9	6	3	1	57
Proportionality	66.6%	15.8%	10.5%	5.3%	1.8%	100%
Entitlement	57	14	9	5	1*	86
No of Seats Allocated	57	14	9	5	1	85

Proposed Seat Allocation for Politically Balanced Committees

Committees	Cons	PIF	Lab	Lib Dem	Eng Dem*	Total
Scrutiny Commission for Rural Communities	4	1	1	1	0	7
Scrutiny Commission for Health Issues	4	1	1	1	0	7
Strong and Supportive Scrutiny Committee	5	1	1	0	0	7
Creating Opportunities Scrutiny Committee	5	1	1	0	0	7
Sustainable Growth Scrutiny Committee	5	0	1	1	0	7
Environment Capital Scrutiny Committee	5	1	0	1	0	7
Audit Committee	5	1	0	0	1	7
Employment Committee	5	1	1	0	0	7
Licensing Committee	6	3	1	0	0	10
Planning and Environmental Protection Committee	7	2	1	0	0	10
Planning Review Committee	6	2	1	1	0	10
Total	57	14	9	5	1	86

*There is no requirement to offer a seat to a single member as they do not constitute a 'political group' under the definition in the Local Government (Committees and political groups) Regulations 1990 (SI 1553) Reg 8. No seats will therefore be offered to Cllr Goldspink as he is the only member of the English Democrats.

Contd...

Those members who are not members of political groups have no legal entitlement to an allocation of seats on committees. However, the political groups are entitled to their proportion of seats and

once their entitlement has been reached, the remaining seats may be filled by members not belonging to a political group. Such Members are classed as being non-aligned.

Seat Allocation for Exempted Committees

Committees	Cons	PIF	Lib Dem	Lab	English Democrats	Total
Standards Committee	1	1	1	1	1	5

CABINET AND COMMITTEE MEMBERSHIP
2011 - 2012

LEADER OF THE COUNCIL

Councillor Cereste

CABINET MEMBERS

Councillors:

Councillor Cereste	Leader of the Council and Cabinet Member for Growth, Strategic Planning, Economic Development and Business Engagement
Councillor Lee	Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning
Councillor M Dalton	Cabinet Member for Communications
Councillor S Dalton	Cabinet Member for Environment Capital
Councillor Fitzgerald	Cabinet Member for Adult Social Care
Councillor Hiller	Cabinet Member for Housing, Neighbourhoods and Planning
Councillor Holdich	Cabinet Member for Education, Skills and University
Councillor Scott	Cabinet Member for Children's Services
Councillor Seaton	Cabinet Member for Resources
Councillor Walsh	Cabinet Member for Community Cohesion and Safety

Cabinet Advisor

Councillor Goodwin Cabinet Advisor to the Leader (Business Engagement, Tourism and International Links)

SCRUTINY COMMITTEES**SCRUTINY COMMISSION FOR RURAL COMMUNITIES (4:1:1:1:0) (7)**

<u>Conservative</u>	<u>Peterborough Independent Forum</u>	<u>Labour</u>	<u>Liberal Democrats</u>	<u>English Democrats</u>
Councillor Over (Chair)	Councillor Harrington	Councillor Murphy	Councillor Shaheed	
Councillor Nawaz (Vice Chair)				
Councillor Dobbs				
Councillor Sanders				
SUB: Councillor Stokes		SUB: Councillor Shabbir	SUB: Councillor Sandford	

SCRUTINY COMMISSION FOR HEALTH ISSUES (4:1:1:1:0) (7)

<u>Conservative</u>	<u>Peterborough Independent Forum</u>	<u>Labour</u>	<u>Liberal Democrats</u>	<u>English Democrats</u>
Councillor Rush (Chair)	Councillor Sharp	Councillor Shabbir	Councillor Fower	
Councillor Lamb (Vice Chair)				
Councillor Nash				
Councillor Stokes				
SUB: Councillor: Dobbs	SUB: Councillor Harrington	SUB: Councillor Jamil	SUB: Councillor Shaheed	

STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE) (5:1:1:0:0) (7)

<u>Conservative</u>	<u>Peterborough Independent Forum</u>	<u>Labour</u>	<u>Liberal Democrats</u>	<u>English Democrats</u>
Councillor Todd (Chair)	Councillor John Fox	Councillor Jamil (TBA)		
Councillor S Day (Vice Chair)				
Councillor Casey				
Councillor Burton				
Councillor Simons				
SUB: Councillor Over	SUB: Councillor Saltmarsh	SUB: Councillor Martin	Group Rep: Councillor Sandford	

Co-opted Member

Note: The following Co-opted member is a Member of the Committee when the Committee is acting as the Crime and Disorder Scrutiny Committee.
Mr Ansar Ali – Police Authority representative

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CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE (5:1:1:0:0) (7)

<u>Conservative</u>	<u>Peterborough Independent Forum</u>	<u>Labour</u>	<u>Liberal Democrats</u>	<u>English Democrats</u>
Councillor S Day (Chair)	Councillor Saltmarsh	Councillor Shearman		
Councillor Benton				
Councillor Harper (Vice Chair)				
Councillor Nadeem				
Councillor Sanders				
SUB: Councillor Kreling	SUB: Councillor John Fox	SUB: Councillor Murphy		

Co-opted Members

Note: The following **Education Co-opted members** are Members of the Scrutiny Committee and vote when education matters are discussed.

Jane Austin, (Roman Catholic Church representative, Diocese of East Anglia)
 Frank Smith, (Church of England rep, P'boro & Ely Diocesan Board of Education)
 Alistair Kingsley, Parent Governor Representative
 Brian Opie (Parent Governor Representative)
 The Reverend Canon Tim Elbourne (Director of Education & Training), Diocese of Ely (Sub.)
 VACANT - Non-voting Muslim representative

SUSTAINABLE GROWTH SCRUTINY COMMITTEE (5:0:1:1:0) (7)

<u>Conservative</u>	<u>Peterborough Independent Forum</u>	<u>Labour</u>	<u>Liberal Democrats</u>	<u>English Democrats</u>
Councillor Burton (Chair) (Chair of Chairs)		Councillor Murphy	Councillor Fower	
Councillor Allen (Vice Chair)				
Councillor Arculus				
Councillor D Day				
Councillor Peach				
SUB: Councillor Nawaz		SUB: Councillor Jamil	SUB: Councillor Sandford	

ENVIRONMENT CAPITAL SCRUTINY COMMITTEE (5:1:0:1:0) (7)

<u>Conservative</u>	<u>Peterborough Independent Forum</u>	<u>Labour</u>	<u>Liberal Democrats</u>	<u>English Democrats</u>
Councillor D Day (Chair)	Councillor Judy Fox		Councillor Sandford	
Councillor Arculus (Vice Chair)				
Councillor North				
Councillor Rush				
Councillor Peach				
SUB: Councillor Benton	SUB: Councillor Ash		SUB: Councillor Shaheed	

REGULATORY COMMITTEES**AUDIT COMMITTEE (5:1:0:0:1) (7)**

<u>Conservative</u>	<u>Peterborough Independent Forum</u>	<u>Labour</u>	<u>Liberal Democrats</u>	<u>English Democrats</u>
Councillor Lamb (Chair)	Councillor Lane			Councillor Goldspink
Councillor Stokes (Vice Chair)				
Councillor Harper				
Councillor Nadeem				
Councillor Kreling				
SUB: Councillor Nash	SUB: Councillor Sharp			

EMPLOYMENT Committee (5:1:1:0:0) (7)

<u>Conservative</u>	<u>Peterborough Independent Forum</u>	<u>Labour</u>	<u>Liberal Democrats</u>	<u>English Democrats</u>
Councillor Benton (Chair)	Councillor Swift	Councillor Khan		
Councillor Lamb (Vice Chair)				
Councillor Fitzgerald				
Councillor Holdich				
Councillor Seaton				
SUB: Councillor Cereste	SUB: Councillor Miners		Group Rep: Councillor Sandford	

LICENSING COMMITTEE (6:3:1:0:0) (10)

<u>Conservative</u>	<u>Peterborough Independent Forum</u>	<u>Labour</u>	<u>Liberal Democrats</u>	<u>English Democrats</u>
Councillor Dobbs (Chair)	Councillor Miners	Councillor Khan		
Councillor Benton (Vice Chair)	Councillor Saltmarsh			
Councillor Allen	Councillor Ash			
Councillor Peach				
Councillor Todd				
Councillor Simons				
SUB: Councillor Kreling	SUB: Councillor Swift	SUB: Councillor Shearman		

PLANNING & ENVIRONMENTAL PROTECTION COMMITTEE (7:2:1:0:0) (10)

<u>Conservative</u>	<u>Peterborough Independent Forum</u>	<u>Labour</u>	<u>Liberal Democrats</u>	<u>English Democrats</u>
Councillor North (Chairman)	Councillor Lane	Councillor Martin		
Councillor Serluca (Vice Chair)	Councillor Harrington			
Councillor Casey				
Councillor Hiller				
Councillor Simons				
Councillor Stokes				
Councillor Todd				
SUB: Councillor Winslade	SUB: Councillor Ash	SUB: Councillor Shabbir	Group Rep: Councillor Sandford	

PLANNING REVIEW COMMITTEE (6:2:1:1:0) (10)

<u>Conservative</u>	<u>Peterborough Independent Forum</u>	<u>Labour</u>	<u>Liberal Democrats</u>	<u>English Democrats</u>
Councillor Allen	Councillor John Fox	Councillor Khan	Councillor Sandford	
Councillor Benton	Councillor Sharp			
Councillor Cereste				
Councillor Elsey				
Councillor Holdich				
Councillor Lamb				
SUB:	SUB: Councillor Saltmarsh		SUB: Councillor Shaheed	

STANDARDS (1:1:1:1:1) (5)

<u>Conservative</u>	<u>Peterborough Independent Forum</u>	<u>Labour</u>	<u>Liberal Democrats</u>	<u>English Democrats</u>
Councillor Todd	Miners	TBA	TBA	TBA
SUB: Councillor Dobbs	SUB: Swift			

NEIGHBOURHOOD COMMITTEES

(NB) Chairmen of Neighbourhood Committees are appointed by Council. Individual Neighbourhood Committees appoint Vice Chairmen at first meeting of municipal year *

NEIGHBOURHOOD COMMITTEES

Fletton, Stanground and Woodston Neighbourhood Council (Area - South 1)	Councillor Allen (Chair)	Councillor Rush (Vice Chair) *	<u>WARD</u>	
			Fletton	Cllr Benton Cllr Lee
			Stanground Central	Cllr Serluca Cllr Cereste
			Stanground East	Cllr Rush Cllr Walsh Cllr Harper

APPENDIX H

Orton with Hampton Neighbourhood Council (Area - South 2)	Councillor Allen (Chair)	Councillor North (Vice Chair) *	Orton with Hampton	Cllr North			
				Cllr Scott			
				Cllr Seaton			
			Orton Longueville	Cllr Goodwin			
				Cllr Casey			
				Cllr Winslade			
			Orton Waterville	Cllr Allen			
				Cllr Elsey			
				Cllr Stokes			
				Cllr Nadeem			
Central and North Neighbourhood Council (Area - Central and East 1)	Councillor Peach (Chair)	Councillor Khan (Vice Chair) *	Central	Cllr Jamil			
				Cllr Khan			
			North	Cllr Sharp			
				Cllr Swift			
			Dogsthorpe, East and Park Neighbourhood Council (Area - Central and East 2)	Councillor Peach (Chair)	Councillor Saltmarsh (Vice Chair) *	Dogsthorpe	Cllr Ash
							Cllr Miners
East	Cllr Saltmarsh						
	Cllr Shabbir						
Park	Cllr Goldspink						
	Cllr Todd						
	Cllr Kreling						
				Cllr Shearman			
				Cllr Peach			

APPENDIX H

Rural North (Area - North and West 1)	Councillor Over (Chair)	Councillor Dobbs (Vice Chair) *	Barnack	Cllr Over
			Eye and Thorney	Cllr Dobbs
				Cllr Sanders
			Glinton and Wittering	Cllr Holdich
				Cllr Lamb
			Newborough	Cllr Harrington
Gunthorpe, Paston, Walton and Werrington Community Committee (Area - North and West 2)	Councillor Nash (Chair)	Councillor JR Fox (Vice Chair) *	Northborough	Cllr Hiller
			Paston	Cllr D Day
				Cllr S Day
				Cllr Simons
			Walton	Cllr Sandford
				Cllr Shaheed
			Werrington North	Cllr J A Fox
				Cllr J R Fox
				Cllr Lane
			Werrington South	Cllr Burton
	Cllr Fower			
	Cllr Thacker			

APPENDIX H

Peterborough West Neighbourhood Council (Area -North and West 3)	Councillor Nash (Chair)	Councillor M Dalton (Vice Chair) *	Bretton North	Cllr Fitzgerald Cllr Martin Cllr Nash
			Bretton South	Cllr Fletcher
			Ravensthorpe	Cllr Nawaz Cllr Murphy
			West	Cllr Arculus Cllr M Dalton Cllr S Dalton

EMPLOYMENT SUB-COMMITTEES/PANELS

JOINT CONSULTATIVE PANEL

Same membership as Employment Committee

EMPLOYEE APPEALS SUB-COMMITTEE (2:1 (major/minority group members) (3) (from pool of trained members*))

<u>Conservative</u>	<u>Peterborough Independent Forum</u>	<u>Labour</u>	<u>Liberal Democrats</u>	<u>English Democrats</u>
Councillor Lamb	Councillor John Fox			
Councillor Benton				
Councillor Fletcher				

APPEALS COMMITTEE (SERVICE ISSUES) (2:1)

<u>Conservative</u>	<u>Peterborough Independent Forum</u>	<u>Labour</u>	<u>Liberal Democrats</u>	<u>English Democrats</u>
Councillor Casey	Councillor John Fox			
Councillor North				

*Both the **Employee Appeals Sub-Committee**, and the **Appeals Committee (Service Issues)** can call upon the pool of trained members for additional members to hear particular appeal cases. This will ensure that sufficient members are available to hear appeals, that the members hearing an appeal have received relevant training in the issue in question, and that members hearing an appeal were not involved in the original decision which is in question.

WORKING GROUPS**DIVERSITY WORKING GROUP (3 members) (1 VACANCY)**

<u>Conservative</u>	<u>Peterborough Independent Forum</u>	<u>Labour</u>	<u>Liberal Democrats</u>	<u>English Democrats</u>
Councillor Peach	Councillor John Fox			

Community reps are from organisations working with disadvantaged groups in Peterborough

SELECTION PANEL (INDEPENDENT MEMBERS OF THE STANDARDS COMMITTEE)

<u>Conservative</u>	<u>Peterborough Independent Forum</u>	<u>Labour</u>	<u>Liberal Democrats</u>	<u>English Democrats</u>
Councillor Harper	Councillor Swift	TBA	TBA	
Councillor Lamb				
Councillor Rush				
Councillor Simons				
SUB:	SUB: Councillor Ash	SUB:	SUB:	

PARISH COUNCILS LIAISON MEETINGS (1)

Chairman – Councillor Over

JOINT AUTHORITY APPOINTMENTS

PCC REPRESENTATIVES ON JOINT COMMITTEE TO APPOINT COUNCIL REPRESENTATIVES TO THE POLICE AUTHORITY

(2:0:0:0:0) (2)

<u>Conservative</u>	<u>Peterborough Independent Forum</u>	<u>Labour</u>	<u>Liberal Democrats</u>	<u>English Democrats</u>
Councillor Holdich				
Councillor Scott				

(Appointments to the Police Authority are made by the Joint Committee)

COMBINED FIRE AUTHORITY (3:1:0:0:0) (4)

<u>Conservative</u>	<u>Peterborough Independent Forum</u>	<u>Labour</u>	<u>Liberal Democrats</u>	<u>English Democrats</u>
Councillor Allen	Councillor Harrington			
Councillor S Day				
Councillor Goodwin				